

Agency Recommendation of Permanency Goals in Administrative Reviews

July 29, 2005

The permanency decision for every child is important and should be discussed with a multidisciplinary team to ensure that the child's safety and best interests are considered fully.

The administrative review is the primary review process in the Child and Family Services Agency and part of its focus is to determine the appropriateness of the child's permanency goal. *(See the Administrative Review Policy.)*

1. The Administrative Review shall determine the permanency timeline, the target date and transition plan for the child's return home, adoption, legal guardianship or other permanency alternative as well as facilitate a thorough discussion focused on identifying barriers and finding solutions to permanency as well as a discussion of the family's needs and case history as related to permanency.
2. During an administrative review, the social worker and supervisor shall be prepared to discuss their recommendations for permanency for the child.
3. The administrative review specialist shall facilitate a thorough discussion of the child's needs and case history as related to permanency.
4. At the end of the review, there shall be an agreed-upon permanency plan for the child that shall become the Agency's recommendation to the Court. When the team is unable to come to agreement on the permanency recommendation, the Agency's position shall be determined by the Principle Deputy Director or his or her designee, after full review of the case.
5. The social worker shall document any change to the child's permanency plan in FACES within 24 hours of the review.
6. Within one week of an administrative review in which the Agency recommends a goal change, the social worker shall meet with the Assistant Attorney General (AAG) assigned to the case to discuss presenting the recommendation to the Court.